

Republic of the Philippines  
 Department of Health  
**COMMISSION ON POPULATION**

 Electronic copy to be submitted to the CSC FO  
 must be in MS Excel format

**Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

 This is to request the publication of the following vacant positions of **COMMISSION ON POPULATION XII** in the CSC website:

  
**EDWIN MATEO P. QUIJANO**  
 (Head of Agency)

 Date: July 3, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	<b>Information Officer III</b>	POPCOM-DOHB-INFO3-7-2013	18	38,085.00	Bachelor's Degree in Masscom or relevant to the job with 15 Masteral Units or with Postgraduate Diploma	120 hours of relevant training	3 years of relevant experience	CS Prof/2 <sup>nd</sup> level eligibility	N/A	Cotabato City
2	<b>Planning Officer I</b>	POPCOM-DOHB-PLO1-12-1998	11	20,179.00	Bachelor's Degree relevant to the job.	60 hours of relevant training	1 year of relevant experience	CS Prof/2 <sup>nd</sup> level eligibility	N/A	Cotabato City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 20, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. For government employees, submit two(2) rating periods of IPCR

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**EDWIN MATEO P. QUIJANO**  
 Regional Director  
 Commission on Population 12, ARMM  
 Compound, Cotabato City  
[rpo12@yahoo.com](mailto:rpo12@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**